

LAKE MOOVALYA KEYS
Board of Directors
Approved Meeting Minutes
September 9, 2019

CALL TO ORDER:

Vice President Bill Manderscheid called the Board of Directors Meeting of the Lake Moovalya Keys to order at 6:00 pm.

PRESENT:

Vice President	Bill Manderscheid	Lot 228
Secretary/Treasurer	Kit Furnell	Lot 16
	Karen Gallio	Lot 1
	Blane Coon	Lot 54
	Kathy Northcutt	Lot 73 and Lot 102
	Chuck Smith	Lot 103 and Lot 104
	Chuck Baker	Lot 117
	Kevin Auman	Lot 137
	Chris Chambers	Lot 164
	Jack Sweeney	Lot 197

ABSENT:

President	Tony Gaipa	Lot 118
Legal Counsel:	John C. Churchill	Lot 153 and Lot 154
	General Manager/ Heather Wilson	Lot 166

GUESTS:

	Rosemary Carlisle	Lot 25 and Lot 110
	Steven Carlisle	Lot 25 and Lot 110
	Wally Kreutzen	Lot 43
	Sandy Kreutzen	Lot 43
	Kyle Sullivan	Lot 96
	Hamish Bell	Lot 121
	Leeann Carlay	Lot 149
	Ken Carlay	Lot 149
	Gordon Downs	Lot 156
	Joyce Downs	Lot 156
	Steve Catlin	Lot 177
	Scott Homan	Lot 212
	Steve Habermann	Lot 229
	Carla Faulkner	David Plunkett Realty
	Marie Gonzales	David Plunkett Realty
	Kim Harsch	Robert Gory Realty

CALL TO THE PUBLIC

Disputing of Citations

Ms. Gallio reported that our General Manager has been receiving telephone calls from Homeowners that have received a citation for breaking the rules and that these telephone conversations have been verbally abusive that that she feels that homeowners who want to dispute their citations for whatever rule they have broken do not need to be combative with the General Manager that she is not the maker of the rules and that homeowners who want to dispute their citation for violating our rules needs to be submitted in writing to the Board so that the Board can determine as to whether or not the citation is to be dismissed.

Army Corp of Engineers Meeting

Ms. Furnell reported that Bill Miller from the Army Corp of Engineers will be holding an open forum meeting on September 17, 2019 from 1:00pm to 4:00 pm at the Board of Supervisors meeting room for anyone that wants to attend and that the meeting is to inform individuals in regards to the building of docks and other structures on the river.

BOARD OF DIRECTORS MEETING MINUTES:

Mr. Chambers made a motion to approve the **July and August 2019 Board of Directors Meeting Minutes**. Mr. Auman seconded the motion and the motion carried unanimously.

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EXECUTIVE SESSION BOARD OF DIRECTORS MEETING MINUTES:

Mr. Jack Sweeney made a motion to approve the **July 2019 Board of Directors Meeting Minutes**. Mr. Baker seconded the motion and the motion carried unanimously.

BOOKKEEPERS REPORT, PREPAID BILLS AND BILLS FOR APPROVAL:

Mr. Sweeney made a motion to approve the **July and August 2019 Bookkeepers Report, Prepaid Bills and Bills for Approval**. Ms. Furnell seconded the motion and the motion carried unanimously.

JULY PREPAID BILLS

Date	Num	Name	Memo	Amount
07/01/2019	PC	Otis Hall	Clean up street on Moovalya Dr.	100.00
07/01/2019	PC	Otis Hall	Remove weeds at south launch ramp area	35.00
07/01/2019	PC	Otis Hall	Install no parking sign at end of Moovalya Dr.	25.00
07/02/2019	7641	Buckskin Fire Dept. Law Office of John C.	Usage fee for Board Meeting	25.00
07/02/2019	7642	Churchill	June HOA	687.50
07/07/2019	DEBIT	MyFax Services	Virtual Fax Fee	10.00
07/08/2019	7643	CopperPoint Mutual	Worker's Comp Insurance	408.44
07/08/2019	7644	Davis Building Supply	Cleaning supplies	35.04

		"	Lawn/landscape	135.80
07/09/2019	7645	Petty Cash	Replenish petty cash (\$160)	
07/09/2019	7646	HD Supply	100 violation stickers	107.59
07/11/2019	DEBIT	Desert Dominion Security	July 4th	787.40
07/15/2019	DEBIT	Republic Services	3-0527-0040037	4,649.04
07/15/2019	7647	Heather Wilson	GM Advance	1,200.00
		"	Fuel	100.00
		"	Recording Secy. Advance	125.00
07/16/2019	DEBIT	Frontier	667-2890	106.90
07/16/2019	DEBIT	Frontier	667-4484	104.46
07/18/2019	7648	Global Gate Controls, Inc.	18 remotes	260.10
07/22/2019	7649	Heather Wilson	Disclosure Fees (5)	250.00
07/23/2019	DEBIT	APS	6276651000	110.70
07/23/2019	DEBIT	APS	6125100000	1,639.92
07/25/2019	DEBIT	Brooke Utilities, Inc.	53017-11860	35.80
07/31/2019	7650	NetServeOnSite	Annual website maintenance	360.00
07/31/2019	7651	Heather Wilson	GM Balance	1,200.00
07/31/2019	7651	Heather Wilson	Fuel	100.00
		"	Recording Secy. Balance	125.00
07/31/2019	7652	Otis Hall	July Groundskeeping	800.00
07/31/2019	7653	Sue Thomson	July Bookkeeping	1,250.00
		"	Postage	4.95

14,778.64

AUGUST PREPAID BILLS

08/05/2019	7654	Parker Tree Service	Trim palms & trees	850.00
08/07/2019	DEBIT	MyFax Services	Virtual Fax Fee	10.00
08/12/2019	DEBIT	Frontier	667-4484	108.06
08/12/2019	DEBIT	Frontier	667-2840	110.50
08/14/2019	DEBIT	Republic Services	3-0527-0040037	4,308.76
08/15/2019	7655	Heather Wilson	GM Advance	1,200.00
08/15/2019		"	Fuel	100.00
08/15/2019		"	Recording Secy. Advance	125.00
08/15/2019	7656	Quill	Dymo labelwriter 450 & labels	147.98
08/15/2019	7657	HD Supply	100 violation stickers	109.74
08/19/2019	7658	Cintas	Backflow inspection	110.00
08/19/2019	7659	HD Supply	100 violation stickers	65.19
08/19/2019	7660	DoorKing Inc.	Annual server subscription	131.45
08/21/2019	DEBIT	APS	6125100000	1,640.65
08/21/2019	DEBIT	APS	6276651000	92.60
08/26/2019	7661	Heather Wilson	Disclosure Commissions	100.00
08/27/2019	DEBIT	Brooke Utilities, Inc.	53017-11860	620.93
08/30/2019	7662	Heather Wilson	GM Balance	1,200.00
		"	Fuel	100.00
		"	Recording Secy. Balance	125.00
08/30/2019	7663	Otis Hall	August Groundskeeping	800.00
08/30/2019	7664	Sue Thomson	August Bookkeeping	1,250.00
		"	Postage	8.80

13,314.66

BOOKKEEPERS REPORT, PREPAID BILLS AND BILLS FOR APPROVAL
CONTINUED:

You'll see that the Brooke water bill was only \$35 in July and \$620 in August, due to a meter-reading error in July that was remedied in August.

BILLS FOR APPROVAL

Law Office of John C. Churchill (7/19/19 – HOA) \$330.00

Balance Sheet

Mr. Baker made a motion to approve the **July and August 2019 Balance Sheet**.
Mr. Sweeney seconded the motion and the motion carried unanimously.

Profit and Loss Report

Mr. Chambers made a motion to approve the **July and August 2019 Profit and Loss Report**. Mr. Sweeney seconded the motion and the motion carried unanimously.

GENERAL MANAGER'S REPORT:

Mr. Baker made a motion to approve the **July and August 2019** General Managers Report. Ms. Gallio seconded the motion and the motion passed unanimously.

Mr. Baker asked if we know which homeowner's house was involved in the accident that involved someone diving off a dock that resulted in being airlifted out.

Ms. Wilson reported that the incident took place at 8690 Hopi, Marie Lucero's rental house and that her tenant had dove off of the dock and hit their head on a rock which resulted in being airlifted out of Parker and that at the time of transporting the injured person, the person was paralyzed. Ms. Wilson also reported that she did make contact with the homeowner of the property and made her aware of what transpired at her property.

Mr. Baker asked that Ms. Wilson obtain the incident report so that the Board can be clear as to where the accident actually took place on the property or on the river. Ms. Wilson will report back at the next meeting.

OLD BUSINESS:

Construction Progress Report

Ms. Wilson reported that we currently have eight (8) Lots that are under some type of construction/home improvements; Lot 14, Lot 25, Lot 56, Lot 67, Lot 101, Lot 123, Lot 208 and Lot 227.

Ms. Wilson reported that Lots 69, Lot 126, and Lot 199 have completed their construction work and that their deposits have been refunded.

Lot 25

Ms. Wilson reported that Lot 25 has approved construction drawings and that they are only waiting on the soils testing report that will be taking place next month.

OLD BUSINESS CONTINUED:

Construction Progress Report Continued

Lot 227

Ms. Wilson reported that she has spoken with the homeowners of Lot 227 that still needs to complete the hardscape; which includes the driveway, side yards and the canal side of the property and the owners told her that they are waiting for bids to come in on the concrete hardscape work.

Ms. Wilson reported that the surrounding homeowners are concerned in regards to the mess and the time that it has taken to complete the project and reported that per Section 11.2.1 in the CCR's that all construction, maintenance and repair work shall be prosecuted diligently from commencement until completion of the project.

Mr. Sweeney reported that until the Board and the Architectural Committee agree that they need to follow up with a letter to the homeowner giving them a deadline to complete the project then they will do so at that time.

Down River Boat Ramp Repair

Mr. Sweeney reported that he has received four (4) bids from licensed and insured contractors to demo and haul away of 16' x 39' and pour a new ramp per the specifications that were send out to all bidders and the bids are as follows:

- Extreme Performance Contracting LLC \$ 7,800.00
- Rips Excavating \$ 8,100.00
- Mike's Contracting \$ 9,951.46
- Nelson Digging \$11,155.00

Mr. Sweeney reported that based on the bids that he has received that he recommends that the job be awarded to Extreme Performance Contracting, LLC. and recommended that the work take place at the earliest, the end of October.

Mr. Baker made a motion to award Extreme Performance Contracting the job in the amount **of Seven Thousand Eight Hundred Dollars (\$7,800.00)**. Mr. Sweeney seconded the motion and the motion passed unanimously.

Suddenlink

Ms. Wilson reported that there have been several homeowners in the Moovalya Keys that have been waiting a couple of years to get internet and cable service to their properties and this has finally taken place. Ms. Wilson also reported that there is still ongoing maintenance and upgrading of cable throughout the property and that Suddenlink is very aware of our concerns and that they are working on improving the quality of service and the quality of customer service that homeowners are experiencing in the Moovalya Keys.

OLD BUSINESS CONTINUED:

Frontier and Suddenlink Pedestals

Ms. Wilson reported that all of the broken and damaged pedestals owned by both Frontier and Suddenlink have been addressed by either repairing the pedestals or replacing the pedestals and that she has put reflective markers on the pedestals so that they are more visible in effort to help protect the pedestals from being ran over.

Ms. Wilson also reported that in the future both Suddenlink and Frontier will be charging the Association for pedestals that have been ran over and destroyed, that they feel that this type of destruction can be avoided, therefore they feel it's the responsibility of the Moovalya Keys to bill back the responsible party for the damages.

Ms. Wilson reported that on Papago Loop a tenant had completely backed over both Frontier and Suddenlink's pedestals that knocked out service to the entire street and that these costs will be charged to the person staying on the property through their car insurance.

Mr. Manderscheid reported that unfortunately not all people are forthcoming when they destroy a pedestal and that the Association will be held responsible.

Mr. Sweeney reported that the reality is that the pedestals are located on utility easements which in general are behind the property line which actually is not part of the Association's property, but we do need to be as diligent as we can in finding out who has hit the pedestal so that the responsible individual's insurance can pay for the damages.

Ms. Wilson reported that maybe the Association should consider due diligence on our part to protect the pedestals by installing guard posts at the most vulnerable pedestals on the property to help avoid large repair bills to fix or replace damaged pedestals.

Mr. Sweeney asked that we leave the guard posts on the agenda under new business.

Community Message Board

Steve Catlin a homeowner of Lot 177 – 8839 Yaqui Loop presented to the Board a photo of a community board that he would like the Boards approval to purchase so that we can install it on the block wall by the mail boxes.

Steve Catlin reported that he feels this is a way for the community to communicate with each other as to what community events are happening. Steve Catlin reported that he will be responsible for the up keep of what is being posted on the board.

Mr. Manderscheid reported that we need to establish guidelines as to what is allowed to be posted and that we do not allow the post of anything political or anything that has to do with selling or renting of real estate and that we submit a list of guidelines to the Board for approval.

OLD BUSINESS CONTINUED:

Community Message Board

Mr. Chambers made a motion to purchase a 48" X 27" X 5.3' community bulletin board that is mounted to the block wall as presented in the amount of Five Hundred Forty-One Dollars (\$541.00) plus tax and shipping. Blane Coon seconded the motion and the motion passed unanimously.

Mr. Sweeney made a motion that the Board needs to approve the guidelines of the content of the information that is going to be allowed to be posted on the Community Bulletin Board and that these guidelines be submitted to the Board at the next Board Meeting for approval. Mr. Baker seconded the motion and the motion passed unanimously.

Issues Committee

Ms. Northcutt reported that the Issues Committee did meet last night and that there was a good turnout.

Ms. Northcutt expressed the importance of all homeowners and renters having their parking passes/stickers visually posted either on the driver's side of the windshield or on the trailer hitch when parked in the overflow and common areas of the Association.

Ms. Wilson reported that she spends a lot of time red tagging vehicles and trailers that are parked either in the overflow parking lot or in the common areas with no parking passes.

Ms. Northcutt reported that the Association should consider posting new signage in the overflow parking lot and possibly on the entrance gate notifying people that if they do not have a parking pass or a parking sticker on their vehicle or trailer that they will be towed at the Owners expense.

Mr. Sweeney stated that any topic that the "Issues Committee" presents to the Board is for the Board's consideration only and that before anything is actually enforced, the Board of Directors will need to hold a "Special Meeting" that specifically states the intentions of the "Special Meeting" which will require a special posting notifying all members of the Association homeowners of the "Special Meeting" and its intentions.

Mr. Sweeney also reported that in the General Managers report starting on Thursday, it states that the General Manager tours both the over flow parking lot and the commons areas red tagging vehicles and trailers with no parking passes or parking stickers on their vehicles or trailers and that we as an Association need to start seriously enforcing our rules and not wasting the General Managers time red tagging vehicles and trailers with no parking passes or stickers while parked in the overflow and the common areas.

Mr. Sweeney reported that some of our current rules are vague, and it is been years since the rules were last written and that we need to revisit our rules so that they are clear so that they can be properly enforced.

OLD BUSINESS CONTINUED:

Issues Committee Continued

Mr. Sweeney reported that there are vehicles and trailers parked everywhere with no identification on them and we need to resolve the issue with proper enforcement with consequences.

Mr. Sweeney also reported that homeowners have the Association stickers posted on their vehicles and trailers or Association parking passes that identify them as a homeowner and that the rental houses have parking passes that identify them as a rental. Mr. Sweeney stated that the Association will be ordering a new batch of parking stickers for homeowners and get them distributed and that the rental properties are responsible in getting the parking passes out to their renters and to be sure that their renters understand the Associations parking rules.

Mr. Manderscheid reported that our current rules are at least fifteen years old and that they need to be revisited due to the fact that we are dealing with different issues in 2019 that we were back in 2004 and that at some point in time, in the near future the Board needs to form a “Rules Committee” so that we can resolve the issues that we are currently facing and that we need to be sure that are rules are clearly defined.

Mr. Manderscheid stated that basically we are experiencing problems that we did not have five or ten years ago and that the time has come where we need to revisit the rules and come up with resolutions and clarity that can be presented to the members of the Association and give the members of the Association the opportunity to vote on the resolutions of the rules and the consequences if not followed.

Mr. Sweeney reported that with new signage and updated rules that clearly defines the consequences of **not** posting a parking pass or a parking sticker on vehicles and trailers that are parked in the common area or the overflow parking lot will be towed without notification from the General Manager.

Ms. Northcutt reported that the “Issue Committee” at this point in time have not scheduled another Issues Committee meeting.

NEW BUSINESS:

No Parking Sign on Moovalya Drive

Mr. Sweeney reported that the Association has posted a “No Parking” sign at the end of Moovalya Drive on the left hand side of the launch ramp and that the homeowner that lives adjacent to the “No Parking” sign was informed by their realtor when they purchased their home, that this area was part of their property and did not understand why the “No Parking” sign has been posted.

Mr. Sweeney reported that he informed the homeowners that this piece of property is not on their property line, that it is actually a turnaround point for all vehicles and to verify his statement he had Ms. Wilson go to the Paz County Recorder’s office to obtain the plot plan that shows this piece of property, and that the plot plan clearly showed that this piece of property belongs to the Association.

NEW BUSINESS CONTINUED:

No Parking Sign on Moovalya Drive Continued

Mr. Sweeney stated that he is very hesitant to allow this area to be designate as parking, due to the fact that it is common area parking and when people park at this location they will be blocking the entrance to their carport, therefore he feels that the Association should leave the “No Parking” sign as is and to **not** remove the “No Parking Sign.

Mr. Sweeney was under the impression that the property owner was going to be present at the meeting today to present their concerns and that the property owner is not at the meeting today.

Mr. Manderscheid reported that the consensus is that the “No Parking” sign will remain as is and that there will be no parking allowed at this location.

Weed Harvesting of the Canals

Ms. Wilson reported that the homeowner that requested that the harvesting of the weeds be put on the agenda is not at the meeting today to voice her concerns.

Mr. Sweeney reported on the concerns of the homeowner as follows:

- **Dredging of the Canals**

The Homeowner requested we dredge the canals and stated that the canals have not been dredged in years and that she feels they need to be dredged. Mr. Sweeney stated that he has lived in the Moovalya Keys for over twenty (20) years and the Moovalya Keys has not dredged the canals due to the fact that it is against the law, therefore this is a false statement made by the homeowner

- **Harvesting of the Weeds**

The homeowner requested that we hire a weed harvesting company that has a weed harvesting machine to come to the property and harvest the weeds in the canals. Mr. Sweeney reported that a few years back we did address the harvesting of the weeds in the canals and that the cost to do so was between \$8,000.00 to \$10,000.00 and that not only would it **not** resolve the weed issue, but the company that we were considering having to do the job decided to not come to our area due to the fact that the City of Lake Havasu purchased their own weed harvesting machine and was no longer needing the services of the outside weed harvesting contractor to come and harvest their weeds, therefore they were not willing to come to Parker.

Mr. Sweeney reported that we did get a permit from the Army Corp of Engineers to harvest (remove) the weed from the canals and that the association did purchase a weed cutter and rake and that all homeowners are welcome to borrow the weed cutting tools to clean out the weeds that are in front of their own docks.

Ms. Wilson reported that she is in possession of the weed cutting tools and that homeowners do contact her to borrow the tools. Ms. Wilson also reported that in the fall and winter the weeds go away on their own.

NEW BUSINESS CONTINUED:

Weed Harvesting of the Canals Continued

Steve Catlin a homeowner in the Moovalya Keys reported that he has his own weed cutter tool and that he cut the weeds in front of his dock at the beginning of the summer and that they have not returned all summer, so the weed cutting tools do work.

Moovalya Keys Insurance Policies - Additional Insured

Mr. Manderscheid reported that we need to consider looking into our rules and that we consider that all homeowners owners in the Moovalya Keys Association list the Lake Moovalya Keys as additional insured on their homeowners insurance policy in order to protect the Association from any lawsuit that a homeowner may experience and that by listing the HOA as additional insured this will protect the Association from being dragged into a lawsuit that a homeowner may be experiencing on their private property.

Mr. Manderscheid also reported that this is commonly used in HOA's and that it is usually a requirement by the HOA and that there is no charge to have the HOA named as additional insured on your homeowner's insurance policy and that by adding the additional insured clause, will allow the homeowner's insurance to be the primary insurance carrier.

Mr. Sweeney stated that this only pertains to a lawsuit that involves the homeowner's private property that it has nothing to do with the common areas of the Moovalya Keys.

Steve Habermann a homeowner in the Moovalya Keys stated that he is not aware that we are required by law that as a HOA we are required to have homeowners provide the additional insured coverage.

Mr. Manderscheid reported that he was an insurance broker for over 30 years and that the HOAS that he has dealt with in the past make it a requirement of the homeowner and that as a HOA we are only proving due diligence upon the homeowners to protect the HOA and that all it involves is making telephone call to your insurance agency and ask them to add the Moovalya Keys as additional insured.

Mr. Sweeney reported that at this point it is just a suggestion that homeowners add the Moovalya Keys as additional insured and that when we are revisiting the rules we take a close look at the additional insured policy as being a requirement of a homeowner in the Moovalya Keys.

Homeowners Contact Information – Directory

Ms. Wilson reported that she has been contacted by a homeowner requesting that she forward an updated directory of all of the homeowners and their personal contact information and that she has been instructed by the Board to **not** give out any personal information without the Board's approval. Ms. Wilson also stated that the directory that was sent out years ago to the membership and that it has not been updated since.

NEW BUSINESS CONTINUED:

Homeowners Contact Information – Directory Continued

Mr. Habermann reported that years ago the Board had sent out letters to the entire association requesting their permission to post their personal information on a directory that will only be made available to the homeowners of the Moovalya Keys and that the information consisted of the lot numbers, addresses, a contact phone number and email address and that the request was voluntary and it was not a requirement of the HOA. Mr. Habermann stated that he is requesting that an updated version of the directory be made available to the homeowners of the Moovalya Keys.

Mr. Sweeney stated that he personally feels that we should **not** post homeowners personal contact information without resending the authorization form to all homeowners granting their permission to post their personal contact information on a directory that will be sent out to all of the homeowners of the Moovalya Keys.

Mr. Sweeney reported that he is not opposed to resending out the “HOA Directory Authorization” form to all homeowners in a mass mailing, such as the annual meeting package and allow the homeowners to decide what information they want to have posted on the directory and that only the homeowners that return the “HOA Directory Authorization” form back to the HOA will be on the directory.

Ms. Wilson reported that she will pull the old “Request for Directory Information” form make the suggested modifications and present it to the Board so that it can be ready to be sent out in the Annual Meeting package.

Gate Code

Steve Catlin a homeowner of the Moovalya Keys asked the Board if they would reconsider changing the gate code annually to help keep unwanted visitors from entering.

Ms. Wilson reported that she manages another property and that association only has one gate code and that the gate code is change once a year and that the members of the association are able to retrieve the new gate code from the “Members” only section on the HOA’s website and that she suggests that we notify our homeowners of the new gate code in the “Annual Meeting Package” or the quarterly dues billings.

Ms. Wilson reported that the notice can go out to the homeowners in the January Quarterly dues billing and that we can change the gate code annually in February.

Ms. Wilson also reported that homeowners very seldom use the key pad, that homeowners have clickers and that the key pad is basically used by guests and that emergency services have their private code that never changes, and that there is a contact phone number that is posted on the gate that rings into her house, should someone have a problem getting the gate to open.

Mr. Manderscheid reported that with the newer vehicles, you can look in your owner’s manual and it will tell you how to program the gate into your vehicle.

NEW BUSINESS CONTINUED:

Gate Code Continued

Mr. Auman made a motion that we only use one gate code on the key pad starting February 1, 2020 and that we notify the homeowners in the “January Quarterly Dues Statement” of the new gate code. Mr. Sweeney seconded the motion and the motion passed unanimously.

Telephone Conferencing Board of Directors Meetings

Mr. Habermann asked the Board to consider the use of telephone conferencing to make it easier for homeowners that cannot drive out to Parker to be part of the Board of Directors meetings and that he feels that it is the Board’s obligation to provide homeowners that cannot attend the meeting the option to join in via telephone conferencing.

Mr. Manderscheid reported that he feels if a homeowner has something that they want to present to the Board that they should make the trip to Parker to make their presentation to the Board.

Mr. Sweeney reported that homeowners do have the option to call in on someone’s cell phone and to be put on speaker so that they can be part of Board of Directors meeting and that there are homeowners that currently do that. Mr. Sweeney also reported that there were homeowners that specifically requested items to be put on this month’s agenda for discussion and that those people failed to show up to the Board meeting today.

The consensus of the Board was to take **no** action on this topic at this time and if an individual wants to take part in the meeting that they can make arrangements to call in on someone’s cell phone will be present at the meeting.

La Paz County Assessors Request for Information

Ms. Wilson reported that the La Paz County Assessor’s office has contacted her via telephone requesting that she sent them our list of short term rentals and that she told them that they would have to put their request in writing via email that she can forward to the Board for approval, which they did and that she forwarded their email request to the Board of Directors.

Mr. Baker reported that years ago the La Paz County Assessor’s office would request our list of rentals so that their office could send the homeowners that rent out their properties a form to fill out that acknowledges that their house is a rental house for their records.

Mr. Sweeney reported that it is required by the State of Arizona that the La Paz County Assessors offices have this information in their data bases and presented the forms that the La Paz County Assessor’s office is requesting to be filled out by homeowners that rent out their houses.

Rosemary Carlisle reported that she has read the forms that Mr. Sweeney has presented and that the forms that Mr. Sweeney is in possession of are not correct.

NEW BUSINESS CONTINUED:

La Paz County Assessor's Request for Information Continued

Mr. Sweeney replied that he does not care if homeowners do **not** wish to fill out the form that the La Paz County Assessor's office has given him, that the form is just simply requesting that they be filled out by the homeowners that rent out their properties and to mail it back to the La Paz County Assessor's office for their files.

Mr. Manderscheid stated that the question is; should the Association provide the La Paz County Assessor's office with our rental list or not.

Mr. Sweeney reported that at this time it is simply a request that was made by the La Paz County Assessor's office and that we should hold off until the La Paz County Assessor's office requires the Moovalya Keys to submit our rental list.

Mr. Sweeney made a motion to **not** submit our rental list to the La Paz County Assessor's office until our attorney advises us to submit such a list. Chuck Baker seconded the motion and the motion passed unanimously.

Next Board of Directors meeting is October 7, 2019.

Meeting adjourned at 7:45 pm

Submitted by Recording Secretary, Heather Wilson