

**LAKE MOOVALYA KEYS
Board of Directors
Regular Meeting**

October 1, 2012

CALL TO ORDER

President Jack Sweeney called the regular meeting of the Lake Moovalya Keys Board of Directors to order at 6:00 p.m.

PRESENT

President: Jack Sweeney

Vice President: Chuck Baker

Secretary/Treasurer: Laura Lancaster

Board Members: Blane Coon, William (Squeak) Kossnar, Kit Furnell, Christie May Ward & Chris Chambers

ABSENT

Board Member: Ryan Shubin

OTHERS PRESENT

Bookkeeper/Recording Secretary: Sue Thomson

General Manager: Heather Wilson

Legal Counsel: John C. Churchill

Guests: Gary Svider (Lot 233), Lauri Burke (Lot 122), Carla Faulkner (David Plunkett Realty)

CALL TO PUBLIC

MINUTES

Mr. Coon moved to approve the September Minutes; Mr. Chambers seconded the motion and the motion carried unanimously.

Mr. Kossnar moved to approve the September Executive Session Minutes; Mr. Baker seconded the motion and the motion carried unanimously.

FINANCIAL REPORTS

Mr. Kossnar moved to approve the Bookkeeper Report, Prepaid Bills & Bills for Approval. Ms. Ward seconded the motion and the motion carried unanimously.

PREPAID BILLS FOR APPROVAL

| <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Amount</u> |
|-------------|------------|-----------------------------------|------------------------------------|---------------|
| 09/05/2012 | 6508 | Henry R. Baca | 32 Hrs. @\$15/hr. | 480.00 |
| 09/05/2012 | 6509 | Troy Denham | 8 hrs. @ \$15/hr. | 120.00 |
| 09/11/2012 | 6510 | Troy Denham | A/C for Guard Shack | 150.00 |
| 09/12/2012 | 6511 | Allied Waste Services | 3-0527-0040037 | 2,358.21 |
| 09/12/2012 | 6512 | Frontier | 667-2840 | 59.90 |
| | | " | 667-4484 | 63.44 |
| 09/12/2012 | 6513 | AT&T | 928-667-4484 | 29.82 |
| 09/12/2012 | 6514 | Davis Building Supply | Lawn & guard shack door supplies | 9.40 |
| 09/12/2012 | 6515 | Law Office of John C. Churchill | HOA (July 20) | 157.50 |
| | | " | Grybowski (July 20) | 215.50 |
| 09/13/2012 | PC | Circle K | Fuel for yard equipment (7/9) | 12.87 |
| 09/13/2012 | PC | Colorado River Building Materials | Sprinkler repair (7/21) | 3.05 |
| 09/13/2012 | PC | Colorado River Building Materials | Gravel at entrance (7/25) | 14.26 |
| 09/13/2012 | PC | Colorado River Building Materials | Gravel at entrance (7/27) | 14.26 |
| 09/13/2012 | PC | Wal-Mart | Pinesol for power washer (7/27) | 13.28 |
| 09/13/2012 | PC | Colorado River Building Materials | Sprinkler repair (7/28) | 8.44 |
| 09/13/2012 | PC | Otis Hall | Clean-up @ launch ramp area (8/29) | 150.00 |
| 09/14/2012 | 6516 | Heather Wilson | Advance | 925.00 |
| | | " | Fuel | 100.00 |
| 09/13/2012 | 6517 | Petty Cash | REPLENISH | |
| 09/20/2012 | 6518 | APS | 589381281 | 1,541.04 |
| 09/20/2012 | 6519 | Brooke Utilities, Inc. | 53017-11860 | 303.77 |
| 09/25/2012 | 6520 | APS | 732930287 | 196.99 |
| 09/30/2012 | * | Otis Hall | September Groundskeeping | 750.00 |
| 09/30/2012 | * | Heather Wilson | September balance | 925.00 |
| | | " | Fuel | 100.00 |
| 09/30/2012 | * | Sue Thomson | September | 1,150.00 |
| | | " | August Pitney Bowes Rental | 28.00 |
| | | " | Postage | <u>63.74</u> |
| | | | | 9,943.47 |

BILLS FOR APPROVAL

Mike's Contracting, Inc. (gravel parking lot) 665.48

Mr. Baker moved to approve the September Balance Sheet; Mr. Coon seconded the motion and the motion carried unanimously. Mr. Baker moved to approve the September Profit & Loss Statement; Ms. Lancaster seconded the motion and the motion carried unanimously.

Collections Report – No discussion.

GENERAL MANAGER REPORT

Ms. Ward moved to approve the September General Manager's Report; Ms. Lancaster seconded the motion and the motion carried unanimously.

OLD BUSINESS

Lighting at the gate – item pushed to November.

Surveillance signs – Ms. Wilson said the signs will be installed this week. She also said four bridge signs are missing, and they have been reordered. Also, it appears someone unscrewed the entrance gate keypad cover; it has been repaired.

The parking lot was graveled.

Security system – item pushed to November.

ADJOURN TO EXECUTIVE SESSION

The meeting adjourned to Executive Session at 6:08 p.m.

RE-ADJOURN

The regular meeting resumed at 6:28 p.m.

Mr. Churchill, not being present at the last Board meeting, reviewed the surveillance sign language, and he noted some changes. Ms. Wilson was instructed to have the signs redone.

NEW BUSINESS

Raccoons - Mr. Sweeney said he will be renewing his raccoon remove-and-relocate efforts in November and that the traps are available to anyone who wants to use them.

Oleanders – Mr. Sweeney said he would laser shoot the tall oleanders in preparation for Parker Tree Service trimming them down. PTS suggested that they be trimmed all the way down the (sloped) line to the south end. Mr. Sweeney said the requested height line be marked one week before the project is to begin, and he will bring a transit. Ms. Wilson said she would ask PTS if they would clear out the 'jungle' underneath the SW corner of the first bridge without any additional charge.

ADJOURNMENT

The meeting adjourned at 6:34 p.m.

The next regular meeting date was set for November 5, 2012.

Submitted by Recording Secretary, Sue Thomson
APPROVED BY BOARD OF DIRECTORS NOVEMBER 5, 2012